



OFFSHORE TECHNOLOGY CONFERENCE ASIA

SPONSORSHIP CONTRACT

22-25 March 2016 • Kuala Lumpur Convention Centre

Kuala Lumpur, Malaysia

This is Sponsorship Contract for the Offshore Technology Conference Asia 2016 in Kuala Lumpur, Malaysia, which will become a binding contract if the sponsor satisfies and agrees to the Sponsorship Policies as set for in this Contract. The undersigned company (the "Sponsor") does hereby request a sponsorship for the Offshore Technology Conference Asia, scheduled 22-25 March 2016 at the Kuala Lumpur Convention Center. The individual signing this agreement warrants that he/she as the authority to bind contractually the organisation contracting for the sponsorship.

| SPONSORSHIP INFORMATION | | SPONSORSHIP OPPORTUNITIES | |
|--|---|--|---------------|
| Company Name: | | Item | Price |
| Booth Number: | | Principal Sponsorship | USD 150,000 |
| Contact Name: | | Lanyards | USD 80,000 |
| Title: | | Conference Proceedings | USD 70,000 |
| Phone: | | Conference Programme | USD 65,000 |
| Fax: | | Conference Bags | USD 65,000 |
| Email: | | OTC Asia App | USD 60,000 |
| URL Address: | | Show Newspaper | USD 60,000 |
| BILLING ADDRESS FOR INVOICING | | Escalator Runners | USD 60,000 |
| Company/Agency: | | Conference Internet | USD 55,000 |
| Street Address: | | Directional Signage | USD 50,000 |
| City/State/Province: | | Conference Prospectus & Preview Bundle | USD 45,000 |
| Postal Code: | | Topical Luncheon (per lunch) | USD 45,000 |
| Country: | | Knowledge Sharing Sessions (ePosters) | USD 45,000 |
| Phone: | | Executive Sponsor | USD 40,000 |
| Fax: | | Networking Lounge | USD 40,000 |
| Email: | | Conference Bottled Water | USD 35,000 |
| PAYMENT METHOD | | Audio Visual Equipment | USD 35,000 |
| <input type="checkbox"/> Check Enclosed Check Number: Please make checks payable to Offshore Technology Conference in U.S. funds. | | The Next Wave *NEW* | USD 35,000 |
| <input type="checkbox"/> Wire Transfer* | | Conference Umbrellas | USD 30,000 |
| <input type="checkbox"/> Credit Card* | | Pens | USD 30,000 |
| * For details on paying by wire transfer or credit card, please contact Cammy Chee at cchee@otcnet.org . | | Writing Pads | USD 30,000 |
| OTC ASIA SALES TEAM | | Caps | USD 30,000 |
| Asia | | Conference Lucky Draw | USD 30,000 |
| Nick Chantrell, Senior Sales Manager | | Conference Map & Exhibitor Catalogue | USD 25,000 |
| T: +60.3.2182.3145 | E: nchantrell@otcnet.org | Authors & Committee Gifts | USD 25,000 |
| Americas | | Sponsor | USD 25,000 |
| Craig W. Mortiz, Assistant Director Sales & Exhibits | | High School Student STEM Event *NEW* | USD 25,000 |
| T: +1.713.457.6888 | E: cmoritz@otcnet.org | Ice Cream Social (exclusive) | USD 60,000 |
| Kirk Colligan, Exhibit/Sponsorship Sales | | • Day 1 | USD 15,000 |
| T: +1.972.952.9516 | E: kcolligan@otcnet.org | • Day 2 | USD 15,000 |
| Joan Payne, Exhibition Sales Manager | | • Day 3 | USD 15,000 |
| T: +1.972.952.9356 | E: jpayne@otcnet.org | • Day 4 | USD 15,000 |
| Jason Plotkin, Exhibition Sponsorship Sales Representative | | Coffee/ Tea Breaks (exclusive) | USD 80,000 |
| T: +1.713.457.6877 | E: jplotkin@otcnet.org | • Day 1 | USD 20,000 |
| Canada | | • Day 2 | USD 20,000 |
| Mark Hoekstra, Sales Manager | | • Day 3 | USD 20,000 |
| T: +1.412.930.5471 | E: mhoekstra@otcnet.org | • Day 4 | USD 20,000 |
| Europe | | Cell Phone Charging Station (per station) | USD 7,500 |
| Dean Guest, Sales Manager | | Custom (description below) | USD |
| T: +44.20.7299.3300 | E: dguest@otcnet.org | Total Sponsorship Amount = USD | |
| | | 50% Deposit Required = USD | |
| | | 50% Balance Due = USD | |
| | | All sponsorship balances are due prior to the conference. | |
| | | I hereby submit this contract for a sponsorship for the Offshore Technology Conference Asia 2016 And agree to abide by the policies and procedures as outlined in this contract. | |
| | | _____ AUTHORISED REPRESENTATIVE | _____ DATE |



OFFSHORE TECHNOLOGY CONFERENCE ASIA

SPONSORSHIP POLICIES & DEADLINES

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Kuala Lumpur, Malaysia

The Offshore Technology Conference has instituted the following policies for sponsorship opportunities. The Sponsor agrees that these policies are considered binding and agrees to adhere to these policies in order to secure sponsorship.

OTC ASIA SPONSORSHIP GUIDELINES

- All sponsorships are subject to the right of renewal of the previous year's sponsor.
- OTC will contact each previous year's sponsor to advise them of the right to renewal and the deadline by which they must submit their Sponsorship Contract and deposit in order to renew their sponsorship.
- Should the previous year's sponsor not meet the deadline or should they elect not to renew their sponsorship, OTC will then consider this sponsorship available to all OTC Asia exhibitors.
- It is the responsibility of the Sponsor to adhere to the advertising and logo specifications information provided, as it specifically relates to submittal of company logos to be used in promotion of the sponsorship. Send company logos to otcasia@otcnet.org.

SPONSORSHIP RECOGNITION ON WEBSITE

- All sponsorship opportunities that meet the guidelines are recognised on the OTC Asia 2016 official website: www.otcasia.com/2016.
- Sponsor must provide a URL address on the contract for hyperlink – placement cannot be guaranteed.

BENEFITS

All sponsors will receive the following benefits:

- Company logo and link on the official OTC Asia conference website.
- Company logo on the conference sponsor recognition board at the event.
- Company name and logo listed in the OTC Asia Conference Preview and Conference Programme, provided applicable deadlines are met:
 - Conference Preview Sponsorship Contract and 50% deposit must be received by **3 August 2015**.
 - Conference Programme Sponsorship Contract and 50% deposit must be received by **11 December 2015**.

PAYMENT / CANCELLATION POLICY

- OTC requires a 50% deposit be submitted with the signed Sponsorship Contract in order to secure sponsorship.
- Upon receipt of the signed contract and deposit, OTC will email an invoice to the Sponsor. A sponsorship will not be acknowledged or promoted until company has submitted the Sponsorship Contract and required deposit.
- The remaining 50% of all OTC sponsorships is due 90 days before the event. If a participant has contracted a sponsorship within 90 days of the event, full payment is required with submittal of Sponsorship Contract in order to confirm sponsorship.
- If a sponsorship cancellation occurs between 5 June 2015 and 6 November 2015 before event, a 25% penalty shall be incurred.
- If a Sponsor cancels after 6 November 2015, the Sponsor will be assessed a cancellation penalty equal to 100% of the total contracted sponsorship.
- If a Sponsor cancels with an outstanding balance due, the Sponsor remains responsible for the entire balance due, plus reasonable attorney's fees to collect. Sponsor will not be permitted to participate in the future OTC events until all outstanding balances have been paid.
- Payment is accepted in U.S. dollars only. OTC accepts credits cards, checks, money orders, and wire transfers.
- No cancellations shall be acknowledged unless received in writing by OTC. The date the notice of cancellation is received shall apply as the official date of cancellation.
- Upon Sponsor notification of cancellation, OTC has the right to resell the sponsorship item(s) forfeited.

SPONSORSHIP DEADLINES

All sponsor logos must be received by **6 November 2015** to ensure stipulated sponsor benefits are fulfilled at the event, unless otherwise indicated in this document.

Principal Sponsor:

- Sponsor will provide artwork for complimentary full page advertisement in Conference Preview and Conference Programme, and insertion materials for conference bag.
- Contract with 50% deposit must be received by **1 May 2015**, and ad materials must be received by **5 June 2015** to receive complimentary full page advertisement in Conference Brochure.
- Contract with 50% deposit must be received by **1 July 2015**, and ad materials must be received by **5 August 2015** to receive complimentary full page advertisement in Conference Preview.
- Contract with 50% deposit must be received by **6 November 2015**, and ad materials must be received by **10 January 2015** to receive complimentary full page advertisement in Conference Preview.
- Contract with 50% deposit must be received by **6 November 2015**, and insertion materials must be received by **16 March 2016** to receive complimentary conference bag insertion.

Conference Brochure:

- Sponsor will provide artwork for complimentary full page advertisement it receives in the mailer.
- Contract with 50% deposit must be received by **1 May 2015**, and ad materials must be received by **5 June 2015**.

Conference Preview:

- Sponsor will provide artwork for complimentary full page advertisement it receives in the preview.
- Contract with 50% deposit must be received by **1 July 2015**, and ad materials must be received by **5 August 2015**.

Escalator Runners:

- Sponsor will provide artwork to be displayed on escalators throughout Kuala Lumpur Convention Center (KLCC).
- Contract with 50% deposit must be received by **6 November 2015**, and artwork must be received by **11 December 2015**.

Internet:

- Sponsor will provide splash screen to be displayed on each terminal by **11 December 2015**.

Conference Programme:

- Sponsor will provide artwork for complimentary full page advertisement it receives in the preview.
- Contract and deposit must be received by **6 November 2015**, and ad materials must be received by **8 January 2015**.

Conference Map:

- Sponsor will provide artwork for complimentary full page advertisement it receives in the map.
- Contract and deposit must be received by **6 November 2015**, and ad materials must be received by **8 January 2015**.

Conference Bag:

- Sponsor will provide materials for complimentary bag insertion.
- Contract and deposit must be received by **6 November 2015**, and insertion materials must be received by **16 March 2016**.